



**VACANCY ANNOUNCEMENT**  
**USAID**  
**AMERICAN EMBASSY, ABIDJAN**  
**COTE D'IVOIRE**

**ANNOUNCEMENT NUMBER: 04-16**

**OPEN TO:** All Interested Candidates/All sources

**POSITION:** Infectious Diseases and Pandemic Threats Advisor; USAID/PSC; FSN-10

**OPENING DATE:** January 25, 2016

**CLOSING DATE:** February 18, 2016

**WORK HOURS:** Full-time, 40 hours/week

**SALARY:** Position Grade: FSN-10

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy/USAID in Abidjan is seeking an individual to fill an **Infectious Diseases and Pandemic Threats Advisor** position for USAID Health Office in Cote d'Ivoire.

**BASIC FUNCTION OF POSITION**

The Infectious Diseases and Pandemic Threats Advisor (ID-PTA) will report to the Senior Infectious Disease Team Lead and serve as a technical expert in the area of infectious diseases and emerging pandemic threats in Cote d'Ivoire. S/he will exercise programmatic oversight to manage and coordinate USAID/CI Ebola preparedness activities and other initiatives addressing existing and emerging pandemic threats, and will serve as an activity manager for several centrally-funded awards. The ID-PTA, along with the Infectious Diseases Team Lead, will play a key role in liaising with the Government of Côte d'Ivoire (GOCI) and other key stakeholders, such as the World Health Organization (WHO), the Food and Agriculture Organization (FAO), and the World Organization for Animal Health (OIE), and with other members of the US Government (USG) interagency Global Health Security and Development team, including USAID/Washington-based staff.

A copy of the complete position description listing all duties and responsibilities is available at <http://abidjan.usembassy.gov/pds.html>.

***Important Notice:*** "Applicants must submit a completed DS-174 form, a current curriculum vitae (resume) that provides the same information listed in Appendix B and found on the UAE or a combination of both. To view the new form (English and French versions) as well as the instructions for completing it, please click on the following link: [http://abidjan.usembassy.gov/how\\_to\\_apply2.html](http://abidjan.usembassy.gov/how_to_apply2.html)

***When submitting your application via email, please always start the subject line with the Vacancy Announcement's number followed by the position title.***

***E.g.:*** VA No. 04-16; ID-PT Advisor

## QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. **Education (15%):** A Bachelor's degree in a relevant professional discipline, such as medicine, public health, veterinary medicine, public policy, epidemiology, or related subject is required; but a Master's degree in these disciplines is preferred.
2. **Prior Work Experience (25%):** Five (5) to seven (7) years of public health and/or animal health and/or related experience in developing countries with at least five (5) years of experience working with international public health and/or animal health organizations, such as the WHO, FAO, and OIE.
3. **Language Proficiency (10%): Level IV (Fluency)** Writing and Speaking in both **English** and **French** is required. *Language proficiency will be tested.*
4. **Knowledge (25%):** Strong technical understanding required of the nature of infectious diseases, including emerging infectious diseases and/or zoonotic diseases. Strong knowledge required of the measures put in place to prevent, detect and rapidly respond to infectious disease threats. Excellent technical knowledge of internationally accepted guidelines, such as WHO International Health Regulations and One Health will be considered an asset.
5. **Skills and Abilities (25%):** Excellent communication skills (verbal and written). Excellent interpersonal and teamwork skills in a diverse, multi-cultural environment involving multiple government agencies, implementing partners and other stakeholders whose productive collaboration is essential for program effectiveness. Demonstrated ability to effectively communicate highly technical information related to human health, animal health, and the environment to a variety of technical and non-technical audiences. Demonstrated ability to understand the strategic purpose and goals of stakeholders involved in epidemics prevention and control; ability to identify and solve problems, and coordinate and support activities that lead to mutual success across the different sectors.

## SUBMIT APPLICATION TO

The Human Resources Office  
Attention: Recruitment Section  
American Embassy, Abidjan  
01 B.P. 1712 Abidjan 01  
Cote d'Ivoire

Fax: (225) 22-49-41-02 or via email to: [AbidjanHR@state.gov](mailto:AbidjanHR@state.gov)

## POINT OF CONTACT

The Human Resources Office  
Telephone: 22-49-40-00  
Fax: (225) 22-49-41-02

**CLOSING DATE FOR THIS POSITION: FEBRUARY 08, 2016**

The U.S. Mission in Abidjan provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.